

Bid Document

Bid Details	
Bid End Date/Time	23-03-2022 13:00:00
Bid Opening Date/Time	23-03-2022 13:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	65 (Days)
Ministry/State Name	Ministry Of Chemicals And Fertilizers
Department Name	Department Of Chemicals And Petrochemicals
Organisation Name	Brahmaputra Cracker And Polymer Limited (bcpl) Guwahati Assam
Office Name	Lepetkata
Item Category	Custom Bid for Services - Hiring of service for housekeeping and maintenance Services at BCPL Lakwa Plant for a period of 02 years Bidder has to quote for the following a 1 No Trolley for scrap removalTo be quoted by the bidder b Expenses for repa..
Contract Period	2 Year(s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years Of Experience and Turnover	Yes
SHG Exemption for Years of Experience and Turnover	No
Document required from seller	Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	4 Days
Evaluation Method	Total value wise evaluation
Financial Document Indicating Price Breakup Required	Yes

EMD Detail

Advisory Bank	ICICI
EMD Percentage(%)	2.00
EMD Amount	172653

ePBG Detail

Advisory Bank	ICICI
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	26

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Sr Manager

Lepetkata, Department of Chemicals and Petrochemicals, Brahmaputra Cracker and Polymer Limited (BCPL)
Guwahati Assam, Ministry of Chemicals and Fertilizers
(Neeta Dutta)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Additional Qualification/Data Required

Pre Qualification Criteria (PQC) etc if any required:[1646198813.pdf](#)

Scope of Work:[1646199008.pdf](#)

Special Terms and Conditions (STC) of the Contract:[1646199012.pdf](#)

Service Level Agreement (SLA):[1646199058.pdf](#)

Instruction To Bidder:[1646199070.pdf](#)

Quantifiable Specification / Standards of The Service/ BOQ:[1646199318.pdf](#)

Payment Terms:[1646199420.pdf](#)

Buyers are requested to upload the format for price breakup of the lumpsum offering to be provided by the service provider (Please provide the format if financial upload required is selected as "Yes" while creating Bid):[1646199502.pdf](#)

Any other Documents As per Specific Requirement of Buyer -2:[1646199615.pdf](#)

GEM Availability Report (GAR):[1646199699.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
08-03-2022 10:00:00	Administrative Building BCPL Lepetkata Dibrugarh

Custom Bid For Services - Hiring Of Service For Housekeeping And Maintenance Services At BCPL Lakwa Plant For A Period Of 02 Years Bidder Has To Quote For The Following A 1 No Trolley For Scrap RemovalTo Be Quoted By The Bidder B Expenses For Repa.. (1)

Technical Specifications

Specification	Values
Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Hiring of service for housekeeping and maintenance Services at BCPL Lakwa Plant for a period of 02 years Bidder has to quote for the following a 1 No Trolley for scrap removalTo be quoted by the bidder b Expenses for repair maintenance of
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)	

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity of Procurement (to be chosen 1 in all circumstances)	Additional Requirement
1	Pradipta Dutta	785688,M/s Brahmaputra Cracker And Polymer Limited, Administrative & Building, Lakwa 785688 Sivsagar &#x 28;Assam&#x 29;	1	N/A

Buyer Added Bid Specific Terms and Conditions

1. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Bidder has to quote their rates for 1 no. of trolley , expenses for repair & maintenance of housekeeping equipments & service charge for 24 months including GST . Accordingly, the total evaluated amount (Including GST) after considering the fixed charges shall be quoted in the SOR of the GeM Portal

Let us assume rate of 1 no. of trolley is Rs : A

Expenses for repair & maintenance of Housekeeping equipments per month charges is Rs : B

Contractor Margin per month charges is Rs : C

& GST is =18%,

Then bidder has to quote in SOR of GeM Portal as = **9659832.67**+ A x 1.18 +B x 24 x 1.18+C x 24 x1.18 .

Bidder has to provide the price break up for the following items (Incl GST):

a) 1 No Trolley for scrap removal

b) Per month expenses for repair & maintenance of Housekeeping Equipments

c) Per month Contractor Margin charges

The above break-up uploaded by the bidder will be considered as part of the contract. In case of any mismatch in the amount quoted in the financial bid and the above format, the figures/amount of financial bid will be considered.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---